



# Dore Primary School

Headteacher: Sue Hopkinson

Address: Furniss Avenue, Dore, Sheffield, S17 3QP

Telephone: (0114) 2368690 Fax: (0114) 2353206

Website: [www.dore.sheffield.sch.uk](http://www.dore.sheffield.sch.uk)

E-mail: [enquiries@dore.sheffield.sch.uk](mailto:enquiries@dore.sheffield.sch.uk),  
[headteacher@dore.sheffield.sch.uk](mailto:headteacher@dore.sheffield.sch.uk)

## MESSAGE SENT BY EMAIL ON 15<sup>TH</sup> DECEMBER 2014

Dear Parent or Carer,

Thinking ahead as I have read some reports which suggest that we may again this winter have very heavy falls of snow.

I will put messages under NEWS FLASH on the home page of the website.

I will text message parents in case of closure ONLY - but note that sometimes in a busy period these messages get piled up.

PHONING SCHOOL is NOT the most efficient way of finding out what will happen. You will reach the answer machine message.

Radio Hallam will be notified - this is a copy of their info'

On-Air:

We will be announcing school closures at 7:15am, 7:45am, 8:15am and 8:45am. Due to the volume of information to collate, we ask for calls to be made at least 10 minutes before the next scheduled bulletin.

To start in the morning we will be reading out the first 10 schools effected by the snow, regardless of whether they are fully or partially closed. Once the list gets larger than 10 schools then we will read out

ONLY full closures, however we'll direct listeners to our website for the full list. If the 'on-air' list gets larger than 50 schools then the presenter will cease to read a list onair but will explain that the entire list is at [www.hallamfm.co.uk/schools](http://www.hallamfm.co.uk/schools).

Online:

The online list will be updated at [www.hallamfm.co.uk/schools](http://www.hallamfm.co.uk/schools) roughly every 10 minutes between 6.30am and 10am. Schools will either be listed with full or partial closure information if required.

**A REMINDER please that we do not automatically keep children indoors during snowy weather but children can only go out to play and enjoy the snow if they have suitable footwear - wellies or walking boots and a waterproof coat.**

Warm regards

Sue Hopkinson - Headteacher

