



Dore Primary School

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Dear Parent/Carer,

Coming soon: Online payments to school with ParentPay!

Starting Monday 7 January we will be introducing a more convenient way to pay for school meals and milk, using a secure service called ParentPay.

ParentPay will be live at school on Monday 7 January; from this date we will be working towards no longer accepting cash and cheque payments, making the school a cash-free environment. Parents who need to continue making payments by cash may do so using the PayPoint network at local convenience stores.

Making secure payments online using your credit or debit card

ParentPay offers you the freedom to make payments whenever and wherever you like, 24 hours a day, 7 days a week - safe in the knowledge that the technology used is of the highest internet security available.

You will have a secure online account, activated using a unique username and password; you will be prompted to change these, and to keep them safe and secure. If you have more than one child at our school or children at other ParentPay schools, you can create a single account login for all your children.

Making a payment is straightforward and ParentPay holds a payment history for you to view at a later date; no card details are stored in any part of the system. Once you've activated your account you can make online payments straight away.

Using PayPoint

PayPoint payments are recorded by ParentPay and can be seen by logging into your ParentPay account and viewing your payment history online. The nearest PayPoint stores to school are the Co-Op, Devonshire Terrace and the Co-Op, Baslow Road.

Please notify the School Office if you wish to use the PayPoint facility. A plastic card will be issued to you to make cash payments for school meals at local PayPoint stores. The first card is free of charge; however, any lost or damaged cards will be charged at £1.50 each. Payment cards take about two weeks to arrive but we can issue a barcode letter as an interim measure.

I hope you will support us in achieving our goal to become a cashless school. Introducing this system will provide you with the convenience of being able to pay at home whilst also helping the school.

You will receive your unique ParentPay Account activation details before Christmas.

For further information on ParentPay please see the FAQs overleaf or visit www.parentpay.com. You can also contact Kerrie Bell, who is a ParentPay representative, on 07917 572987 who will be more than happy to answer any of your questions. If you still have further queries and would like to attend a workshop please let the office know.

Yours sincerely

Sue Hopkinson
Headteacher

