



Dore Primary School

Headteacher: Sue Hopkinson

Address: Furniss Avenue, Dore, Sheffield, S17 3QP

Telephone: (0114) 2368690 Fax: (0114) 2353206

Website: www.dore.sheffield.sch.uk

E-mail: enquiries@dore.sheffield.sch.uk,
headteacher@dore.sheffield.sch.uk

20 May 2015

Dear Parents,

DINNER MONEY

The table below shows the amount due for varying combinations of dinners taken for the next term. Please ensure your child keeps to these arrangements for the half term.

	Amount due for half term
Monday	£11.88
Tuesday	£13.86
Wednesday	£13.86
Thursday	£13.86
Friday	£13.86
Total	£67.32

Thank you very much to all parents who do pay in advance on ParentPay for school dinners. It has however come to light that many parents are in fact in arrears with payments for school dinners which puts pressure on the school budget and severely affects office administration. The Local Authority and the Chair of Governors are extremely concerned that the school is covering payments and have advised us on a further course of action.

Parentpay offers a low balance reminder facility which is straightforward to set up and will prompt you by e-mail when your account needs topping up. This is located under the alert settings within 'the your' profile section.

It is Local Authority policy that we expect payment to be made at least **4 weeks in advance**. If this is difficult then in exceptional circumstances, we can allow a minimum payment of 2 weeks in advance - please contact our Family Advocate Mrs Liz Firth or the Headteacher if you would like to make this arrangement. The school pays a transaction charge for every payment that is made and so by paying 4 weeks in advance this will help to reduce the transaction charges.

Thank you for your co-operation.

Best wishes,

Sue Hopkinson
Headteacher

