

## MEDICATION TO BE TAKEN AT THE HOLLOWFORD CENTRE

### Hollowford Centre Policy:

ALL medication MUST be given to the class teacher on arrival, who will then keep it secure. Two adults will then dispense the medication at the appropriate times. Paracetamol or any kind of mild pain relievers must also be handed in. Asthma Inhalers are to be kept with the child; however they must inform their class teacher where they intend to keep it.

### It is important that medication brought to the Hollowford centre has the following:

1. If a prescription, then the child's name must be on the label of the medicine.
2. The medicine must be clearly labelled with the name of the drug. If sending a sheet of tablets then ensure that the name of the drug is clearly on this: if not, please send the original packet.
3. The medicine must clearly have an expiry date and be within the expiry date. No expired medicines can be given.
4. The amount (E.g. mg, g, mls) must be clear both on the prescription label, packet instructions and the tablet sheet themselves.
5. Details of what time the last medicine was/will be given prior to arriving at the Hollowford centre.

Name:	DOB:
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Reason for taking medication	Name of medication	Dosage and times

If your child has an allergy, please give the following information to enable us to take every step in dealing with it.

Allergic to...	Medication to be taken (including EpiPen)	Has your child ever suffered an anaphylactic shock? Details please.	When was the last reaction to the allergy suffered?	What signs and symptoms does your child present? Does your child recognise these?

### Further information

Please note down anything else which you consider that your child's teacher should be aware of (E.g. recent bereavement/ change of school, illness etc.)

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Signature of PARENT/GUARDIAN \_\_\_\_\_ DATE \_\_\_\_\_