

# Writing Non-Negotiables

		Start of Y1	End of Y1, Start of Y2	End of Y2 Start of Y3	End of Y3 Start of Y4	End of Y4 Start of Y5	End of Y5 Start of Y6	End of Y6
<b>Composition</b>	<b>To organise writing appropriately</b>	Write sentences that can be read by others.	Write sequences of sentences.	Write different kinds of sentences: statements, questions, exclamations and commands. Group ideas into paragraphs.	Write paragraphs with different themes. Sequence paragraphs. Punctuate direct speech correctly.	Use paragraphs to signal change in time, scene, action, mood or person.	Vary the order of clauses.	Use the active and passive voice (understand the subject and object of a sentence).
	<b>To use paragraphs</b>							
	<b>To use sentences appropriately</b>		Use conjunctions to join sentences.	Use adjectives. Use sub-and co-ordination. Use correct verb tenses.	Use adverbs. Use prepositions. Use the correct person.	Vary the way sentences begin. Use fronted adverbials (with commas).	Use relative clauses. Use modal verbs or adverbs to indicate degrees of possibility.	Make changes in formality.
<b>Transcription</b>	<b>To present neatly</b>	Write name with correct upper and lower case.	Use a consistent size for upper and lower case letters. Use finger spaces.	Join letters.	Work on personal handwriting target to achieve pen license.			
	<b>To spell correctly</b>		Spell most high frequency words correctly.	Use suffixes and prefixes. Spell common exception words.	Spell correctly often misspelt words.	Use the correct common homophones.	Use hyphens to join words.	
	<b>To punctuate accurately</b>		Use capital letters (start sentences and for 'I'). Use full stops.	Use question marks. Use exclamation marks. Use commas in a list. Use apostrophes in contracted words.	Use capital letters for proper nouns. Use the possessive apostrophes. Use inverted commas.	Use pronouns to avoid repetition. Use colons to introduce lists.	Use semi-colons. Use colons to separate clauses. Use commas to separate clauses and avoid ambiguity. Use brackets to show parenthesis.	Use hyphens to avoid ambiguity. Use dashes and commas to show parenthesis.